

NOT PROTECTIVELY MARKED

DREM/04193/001

SA



Leeds District Licensing Department
 First Floor
 Elland Road DHQ
 Elland Road
 Leeds
 LS11 8BU

Tel 0113 3859414

Email

catherine.arkle@westyorkshire.pnn.police.uk

Leeds District Licensing Department

ENTERTAINMENT LICENSING

27 JUN 2018

RECEIVED

Your ref
 Our ref

27th June 2018

Paddy Whur
 Woods Whur 2014 Ltd
 Devonshire House
 38, York Place
 Leeds
 LS1 2ED

cc Entertainment Licensing Section Leeds City Council, Civic Hall, Leeds LS1 1UR

RE **OUTSIDE AREA, HAREWOOD STREET/SIDNEY STREET, LEEDS, LS2 7JA**
APPLICATION FOR A PREMISES LICENCE – LICENSING ACT 2003
POLICE – LETTER OF REPRESENTATION – ‘QUALIFIED’ OBJECTION

Thank you for submitting your application for the above premises

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives

We therefore confirm that we are submitting a formal representation against your application on the grounds of-

- 1 the prevention of crime & disorder
- 2 public safety

However we are of the opinion that the licensing objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule as conditions

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible. Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures as conditions.

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible.

PART 1 - to be completed by the Responsible Authority

West Yorkshire Police propose the following control measures / conditions under the Licensing Act 2003 (in **addition** to those that you may have already offered), for the premises-

**OUTSIDE AREA
HAREWOOD STREET/SIDNEY STREET
LEEDS
LS2 7JA**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives-

- the prevention of crime & disorder
- public safety

Measures / Additional measures proposed

- The Licence Holder shall give written notice of any event to be held under the auspices of the Premises Licence no later than 90 days prior to the event to Leeds City Council Licensing Dept, West Yorkshire Police Licensing Department and all other responsible authorities. No event shall be held if less than such notice is given unless notice is waived by the above parties.
- An 'event' shall include any occasions on which there is regulated entertainment to the public. This will specifically include any singing, dancing or musical entertainment whether live or recorded. It shall also include any event where alcohol is for sale to the public.
- The Licence Holder will ensure that an event specific Draft Event Management Plan (EMP) is received by each responsible authority, the Licensing Authority and Leeds City Council Safety Advisory Group (SAGSupport.events@leeds.gov.uk). The Licence Holder will ensure that the Draft EMP is received at least 90 days prior to each event. Any significant changes are to be immediately notified to the responsible authorities and the final EMP is to be issued to them on completion.
- The EMP must include the proposed capacity of each specific event.
- CCTV footage will be retained for a minimum of 31 days after any specific event.
- The CCTV system will contain the correct time and date stamp information.
- The CCTV system will be of a satisfactory resolution quality which will enable the identification of persons and activities, and other fine details.

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

- A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.
- The minimum number of door supervisors for the premises is one.
- The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.
- The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).
- The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.
- The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti-social behaviour, admissions refusals and ejections from the premises.
- The Incident Report Register will contain consecutively numbered pages, the date, time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.
- The Incident Report Register will be produced for inspection immediately on the request of an authorised officer, and will be retained on the premises for a period of twelve months from the date of the last entry.
- There will be a communication link via radio to other venues in the city centre. This will be the system recognised by the current Business Crime Reduction Partnership for the city, Leeds City Council and West Yorkshire Police.
- The communication link will be available to the Designated Premises Supervisor or other nominated supervisor and be monitored by that person at all times that licensed activities are being carried out.
- Drinks, open bottles and glasses will not be taken from the designated area as highlighted within the EMP at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2** the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005

PC 5548 Cath Arkle
Licensing Officer
Leeds District Licensing Department

NOT PROTECTIVELY MARKED

From:Arkle, Catherine
Sent:29 Jun 2018 08:24:50 +0100
To:Entertainment Licensing

Subject:RE: Harewood Street/Sidney Street - Police 'Qualified' Objection [NOT PROTECTIVELY MARKED]

Classification: NOT PROTECTIVELY MARKED

Entertainment Licensing

Please see below from Woods Whur confirming their client's acceptance of the police proposed measures. I did also suggest that the drug safe conditions be removed from the applicant's offered measures which is agreed.

Subject to the proposed measures being incorporated in to the operating schedule of the premises licence I can confirm that West Yorkshire Police withdraw their objection.

Yours faithfully

Cath Arkle

PC 5548 Cath Arkle

Leeds District Licensing Department

Elland Road, Leeds, LS11 8BU

External: 0113 3859414

To report a crime, please ring 101. Always dial 999 in an emergency.

For the latest news and updates:

Visit our website - www.westyorkshire.police.uk

'Like' us on Facebook - [westyorkshirepolice](https://www.facebook.com/westyorkshirepolice) | 'Follow' us on Twitter - [@WestYorksPolice](https://twitter.com/WestYorksPolice) | 'Watch' us on YouTube www.youtube.com/999tv



From: Amy Hayward [REDACTED]
Sent: 29 June 2018 07:59
To: Arkle, Catherine <catherine.arkle@westyorkshire.pnn.police.uk>

[REDACTED]
Subject: RE: Harewood Street/Sidney Street - Police 'Qualified' Objection [NOT PROTECTIVELY MARKED]

Good Morning Cath,

We have taken our clients instructions and we can confirm that they agree to include all of the conditions offered.

We would be grateful if you can confirm that you now withdraw your representation.

Kind regards,

Amy Hayward

Woods Whur 2014 Limited
Tel: +44 (0)113 234 3055

amy@woodswhur.co.uk

Woods Whur 2014 Limited, Devonshire House, 38 York Place, Leeds LS1 2ED.



From: "Arkle, Catherine" <catherine.arkle@westyorkshire.pnn.police.uk>

Date: 28 June 2018 at 07:50:39 BST

To: Entertainment Licensing <Entertainment.Licen@leeds.gcsx.gov.uk>

Subject: Harewood Street/Sidney Street - Police 'Qualified' Objection [NOT PROTECTIVELY MARKED]

Classification: NOT PROTECTIVELY MARKED

Entertainment Licensing

Please accept the attached police qualified objection regarding the above mentioned application. I am hopeful that agreements will be reached.

Offered in the original application is a drug safe condition which we would invite the applicant to remove as an offered measure.

Yours faithfully

Cath Arkle

PC 5548 Cath Arkle

Leeds District Licensing Department

Elland Road, Leeds, LS11 8BU



External: 0113 3859414

To report a crime, please ring 101. Always dial 999 in an emergency.

For the latest news and updates:

Visit our website - www.westyorkshire.police.uk

'Like' us on Facebook - [westyorkshirepolice](https://www.facebook.com/westyorkshirepolice) | 'Follow' us on Twitter - [@WestYorksPolice](https://twitter.com/WestYorksPolice) | 'Watch' us on YouTube www.youtube.com/999tv

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

Are You Interested In Being A Special Constable - Click To Find Out More <http://www.westyorkshire.police.uk/bespecial>

This email transmission may contain confidential or legally privileged information and is intended for the addressee(s) only. If you are not the intended recipient, any disclosure, copying, distribution, retention or reliance upon the contents of this e-mail and any attachment(s) is strictly prohibited and may be unlawful.

If you have received this in error, please use the reply function to notify us immediately and permanently delete the email and any attachment(s) from your computer or electronic device.

West Yorkshire Police reserves the rights to routinely monitor incoming and outgoing e-mail messages and cannot accept liability or responsibility for any errors or omissions in the content and, as internet communications should not be considered as secure, for changes made to this message after it was sent.